JAWAHAR VIDYA MANDIR SHYAMALI, RANCHI – 834002

(Affiliated to CBSE, New Delhi vide Affiliation no.3430004, School Code.:66230) Phone : 0651-2411221, 2411665, Website : <u>www.jvmshyamali.com</u> email : <u>jvmshyamali@yahoo.com</u>)

Annexure - I

Steps involved during the provisional admission process

- **Step 1:** Click on the link Provisional Admission in Class XI (2022-23) through Entrance Test given on school website <u>www.jvmshyamali.com</u>
- **Step 2:** Click on "Click to Proceed to Complete Provisional Admission", then you will be redirected to login page, where you need to enter Application no. & Roll No. as provided earlier.
- **Step 3:** Students are requested to complete the provisional admission form.
- **Step 4:** The amount to be paid towards provisional admission is already mentioned on the website. Please complete the form and click on Submit and Proceed for Payment button.

If you want to make payment through online mode please click on Pay Feeonline and follow the instructions of payment gateway. You can make payment through Debit/ Credit Card, Net-banking/ UPI/ Phone pay/ Google Pay etc.

Once online payment is successful you will get a mail on your registered mail id from <u>admin@atomtech.in</u> within 5 min. If your payment is unsuccessful/ Failed you will not receive any mail.

Alternatively, you can make the payment through RTGS/ NEFT/ IMPS. If you are paying through RTGS/ NEFT/ IMPS or transferring the payment in bank account no. as mentioned in the mail, then you will have to click on Enter RTGS details which you will receive after making payment through RTGS/ NEFT/ IMPS and submit the payment details as mentioned.

- Step 5: After completing the above steps the payment reconciliation will be done within 48 hours (excluding holidays). You can download your Provisional Admission cum payment acknowledgement slip by clicking on Payment Acknowledgment Receipt button.
- **Step 6:** In case of any problem, you can send a mail clearly mentioning your problem. You must provide your entrance test Application No., Roll no. and name so that we can address to your problem.

All queries regarding the admission should be sent on e-mail id <u>jvmonlineadmission@gmail.com</u> only.